

Español
Señora Hamil

Teacher Webpage: <http://www.madrierschools.org//Domain/317>
erin.hamil@madrierschools.org
(937) 237-4250 x7309

Classroom Code of Conduct

1. Arrive on time prepared to learn.
2. Respect all others.
3. Respect all property.
4. Follow the Stebbins High School Code of Conduct.

*See your student handbook / agenda for details.

Consequences

1. Warning
2. Email / phone call home
3. After-school detention

Tardy Policy

Tardy 1-3: Warning; Parent contact on #3

Tardy 4: Detention

Tardy 5 and up: Detention and Office Referral

Student Assessment

70 % Assessments (tests, quizzes, listening and speaking tests, projects, papers, presentations)

20 % Daily assignments (homework and classwork)

10% Participation

Materials

Students will be issued a workbook within the first few weeks of class. In addition to the workbook they need:

*3 ring binder with at least 2 dividers and paper

*Composition notebook to be kept in classroom

*Pencil or blue/black pen

*Red pen

*Highlighter

Cell Phones

Students are not to be on their cell phones unless given permission. Please see the classroom code of conduct on the first page regarding consequences.

Students who turn in their cell phones at the beginning of class can earn one daily assignment bonus point per day.

All students must turn in their cell phones when taking tests or quizzes.

Students must turn in their cell phones 90% of the time in order to be eligible for extra tutoring as well as late homework and retesting opportunities. Please see the homework and re-testing policies below.

Homework Policy

Homework will be accepted late for three days after the assignment is due with only a 10% deduction in total points. Homework will be considered late if it is not turned in when collected at the beginning of the class period.

Homework left in lockers is considered late. Homework will be considered late if it is turned in without a name. Students are responsible for placing late work in the assigned tray near my desk. I will check this tray at the end of each day.

If students choose not to turn in late work within the three day grace period they may schedule an **after-school session on Friday**, provided they have **turned in their cell phones at least 90% of the time** where they can complete the assignment or an equivalent assignment for full credit. Failure to do this will result in a grade of “0” on the assignment. Late work completed outside the intervention session, past the final due date will not be accepted for credit.

Absences

When students miss class they are responsible for checking my teacher webpage or the homework calendar at the front of the room for assignments, as well as getting any papers from the “Extras” folder. They are responsible for turning in work that was due while they were absent. They should indicate on the paper the day(s) they were absent and place it in the assigned tray by my desk. Work that is not turned in upon their return will be considered late. Students will have one day for each day absent to complete any missed assignments. Work will be considered late after this period. Please see the homework policy regarding late homework.

Students who are absent on test or quiz days (or the day before) are responsible for taking missing assessments upon their return to school. **Tests and quizzes must be made up within one week of the absence.** **Students who miss the one week deadline will be required to make up those assessments Friday after school.**

Re-testing Policy:

Students have the opportunity for reassessment when they have not performed as well as hoped on tests and quizzes. In order to take a reassessment they must do the following:

- 1) **Complete all outstanding homework and classwork.** (See late homework policy above.)
- 2) **Turn in their cell phones 90% of the time.**
- 3) Give me at least **two days prior notice** so that I can draft a re-assessment if necessary.
*Content will be the same, but the tests will not be identical.
- 4) See me to schedule a retest **Friday after school**.

Academic Dishonesty:

Students are expected to do their own work. Students will not receive credit for copied work (homework or tests/quizzes). Students who use online translators to complete projects or compositions will receive a "0" on the assignment.

Students who allow others to copy their work will earn a deduction in points of up to 50%.

Passes

Students must sign out and take the hall pass with them. Keep in mind that students who are away from class for only five minutes are missing more than ten percent of that day's class. **Students who use three or less passes per grading period will earn five assessment bonus points at the end of the grading period. Students who do not use any passes will earn ten assessment bonus points.**

Teacher Website

Please use my teacher webpage as a resource at home by going to the following web address or following the step-by-step directions to access it through Mad River Schools' website.

<http://www.madriverschools.org//domain/317>

(or)

1. Go to www.madriverschools.org (district homepage)
2. Go to "Select a School" and select "Stebbins" from the drop-down menu
3. Scroll down to "Quick Links" and select "Teacher Pages"
4. Click on "Hamil, Erin—Spanish"

Please use Calendar on the left beneath my name to stay updated with classes. Simply click on the colored box for "Spanish 1" or "Spanish 2" to review daily classwork and homework assignments, download notes and homework assignments, and stay up to date on upcoming assessments.

Students can also use my webpage to review class and school policies, get study tips, and access links to practice skills online at home.

Thank you for your support and cooperation at home. I'm looking forward to getting to know your child this year and am confident that with your involvement, as well as your child's effort and positive attitude, he or she will succeed in Spanish class. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Mrs. Erin Hamil

erin.hamil@madriverschools.org

(937) 237-4250 x7309

Spanish, Mrs. Hamil

I understand the policies and procedures outlined in this document.

Student: _____ Signature: _____ Date: _____

Parent: _____ Signature: _____ Date: _____

I am able to provide the following:

*3-ring binder with 2 dividers

*Composition notebook

Parent initials: _____

Parent contact information:

Phone number: _____

Email address: _____